

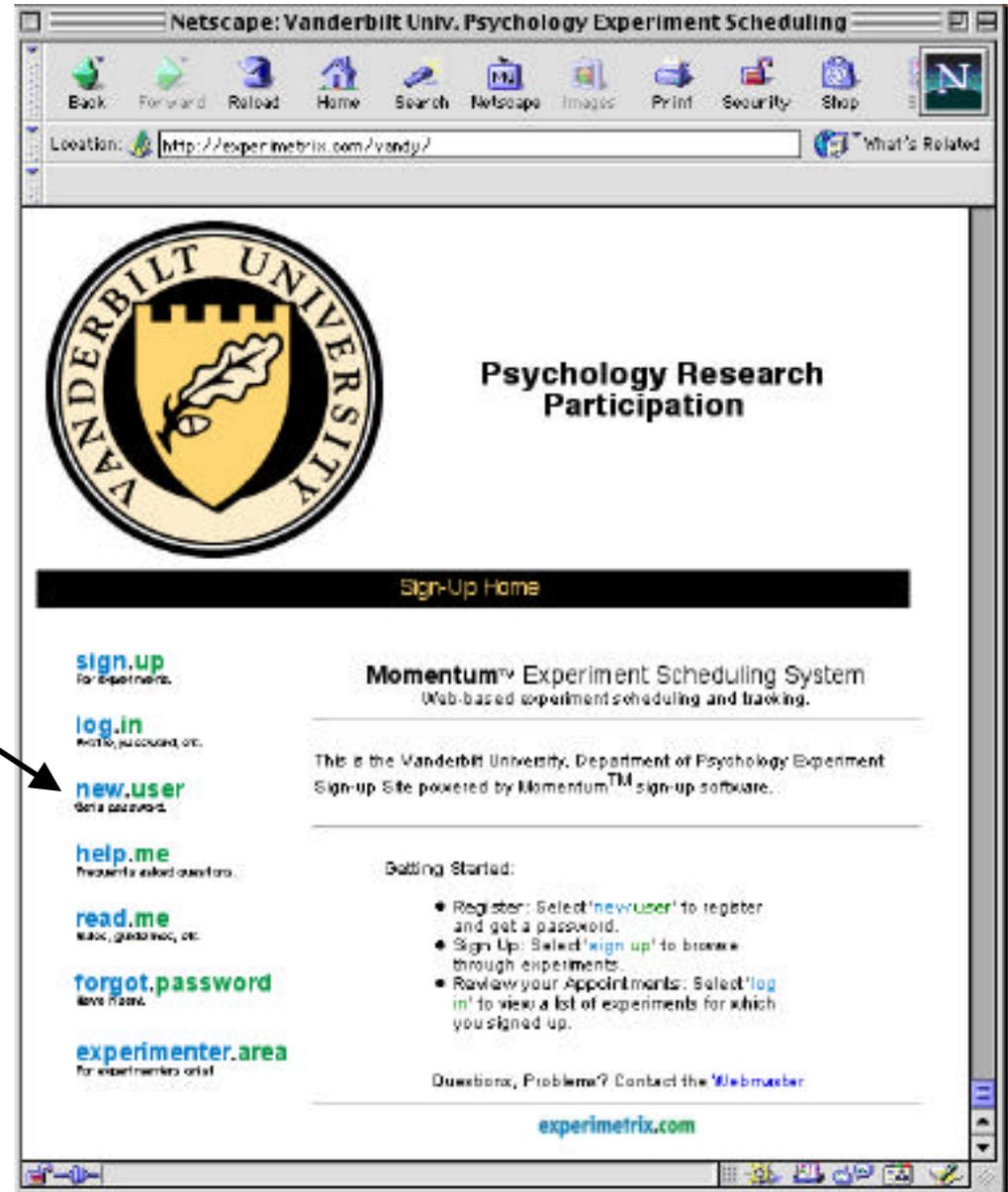
Signing up for Psychology Experiments Instructions

- <http://experimatrix.com/vandy/>
- Experimatrix is a web site that handles the scheduling of all of the psychology experiments available for credit. It also keeps track of which experiments you participated in and how many credits you earned.
- You need to register to use the system (instructions are included here). You will need an e-mail address to register. You only need to register once.
- After you've registered, you may check the web site any time throughout the term for available experiments. Signing up for experiments is a one-click process!
- **Contents**
 - How to register (7 steps)
 - How to sign up for experiments (5 steps)
 - How to see your schedule, cancel experiments, check your credits, etc. (3 steps)
- **For help, contact the webmaster, marvin.chun@vanderbilt.edu**



REGISTERING (Step 1 of 7)

- Open any web browser
- Point browser to home page:
<http://experimetrix.com/vandy/>
- Click on [new.user](#)



REGISTERING (Step 2 of 7)

- Fill in **all** of the requested information, especially your student number (ID number)
- Make sure your student number is correct
- When you're done, press "register"

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimetr ix.com/SPRegister/>

Psychology Research Participation

[Get A Password](#)

[Sign-Up Home](#) >> [Get A Password](#)

We need your name and student ID so you will get proper credit for the experiments in which you participate (we won't give your student ID out to anyone).

We will send your password to the e-mail address you specify.

First Name:

Middle Name:

Last Name:

Student Number:

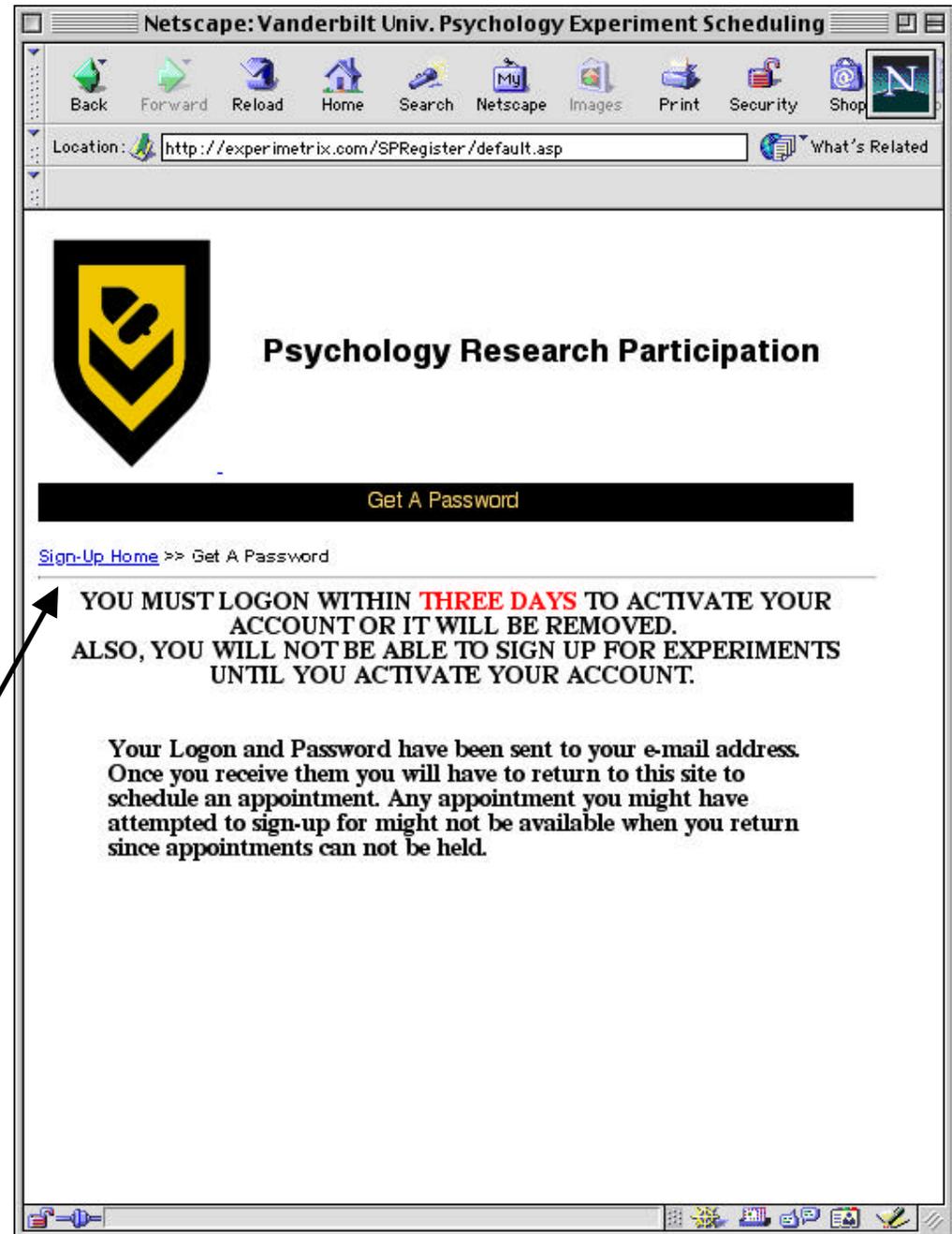
For example: 123456789 (no spaces, dashes)

E-Mail Address:

Confirm Your E-Mail Address:

REGISTERING (Step 3 of 7)

- Your logon and password will be mailed to your e-mail account, so check your e-mail.
 - It may take a few minutes to arrive.
- After you've received your login name and password, you should log in. To log-in, return to the home page from this page by clicking on "sign-up home"



REGISTERING (Step 4 of 7)

- IMPORTANT: You need to log in to activate your account and to tell us which course you're in.
- Click on [log.in](#)

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimetrix.com/vandy/>

VANDERBILT UNIVERSITY

Psychology Research Participation

Sign-Up Home

[sign.up](#)
For experiments.

[log.in](#)
Profile, password, etc.

[new.user](#)
Get a password.

[help.me](#)
Frequently asked questions.

[read.me](#)
Rules, guidelines, etc.

[forgot.password](#)
Have it sent.

[experimenter.area](#)
For experimenters only!

Momentum™ Experiment Scheduling System
Web-based experiment scheduling and tracking.

This is the Vanderbilt University, Department of Psychology Experiment Sign-up Site powered by Momentum™ sign-up software.

Getting Started:

- Register: Select 'new user' to register and get a password.
- Sign Up: Select 'sign up' to browse through experiments.
- Review your Appointments: Select 'log in' to view a list of experiments for which you signed up.

Questions, Problems? Contact the [Webmaster](#)

[experimetrix.com](#)

REGISTERING (Step 5 of 7)

- Enter your LOGON and PASSWORD
- Click on “LogOn”

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimatrix.com/SPParticipant/>

 **Psychology Research Participation**

Participant Logon

[Sign-Up](#) [Home](#) >> Logon

Logon:

Password:

If you don't have a Logon and Password because you have never registered to use this system, [click here to register](#).
If you forgot your Logon or Password, [click here](#).

Questions, Problems? Contact the [Webmaster](#)

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REGISTERING (Step 6 of 7)

- Click on “edit your course selection”

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Back Forward Reload Home Search Netscape Images Print Security Shop Stop

Location: <http://experimetrrix.com/SPParticipant/Home.asp> What's Related



Psychology Research Participation

Participant: William James (WJ)

[LogOff](#) >> Profile Options

Credit Balance: 0 (Earned Credit: 0 Penalty: 0)

[Edit Your Profile](#) View or edit your profile. You can change your Password, etc. Make sure this information is accurate so you will get your participation credit.

[Edit Your Course Selection](#) View or edit your course selection. Important: In order to receive credit, you must indicate all of the courses you are taking this semester that offer credit for research. Failure to list a course means that you will not be able to apply credit to that course.

Your Appointments

You have no past or outstanding appointments for the current semester.

Questions, Problems? Contact the [Webmaster](#)

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REGISTERING (Step 7 of 7)

- Determine which course you're in and click on the corresponding "select" button.
- IMPORTANT: click on "apply changes"
- That's it: you're all done. To log off, click on "logoff"

Psychology Research Participation

Select Courses For Credit

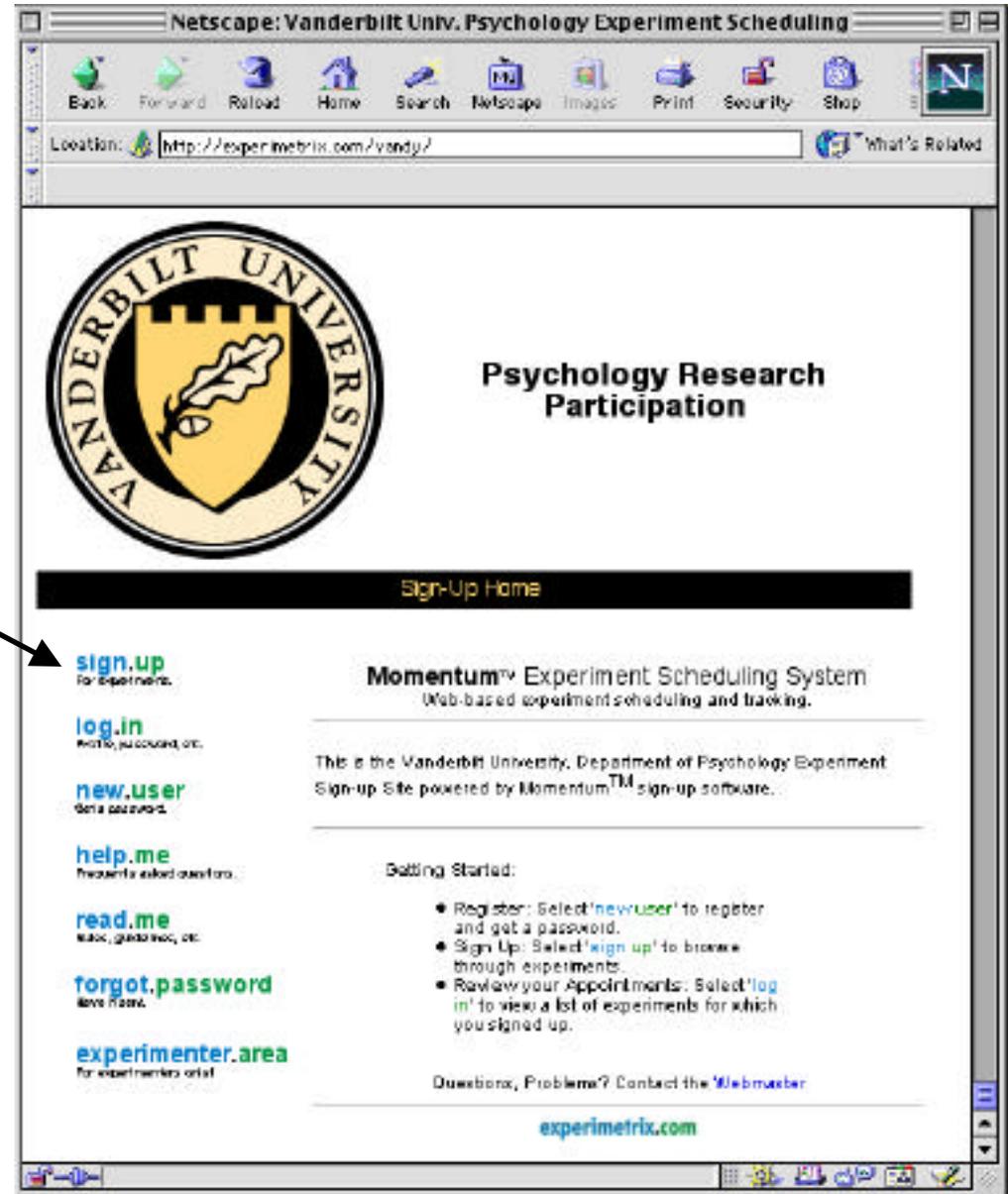
[LogOff](#) >> [Print Options](#) >> Select Courses For Credit

Select all the courses you are enrolled in that have a research participation requirement and then click 'Apply Changes'. The credit you earn from your participation will only be applied to the courses you select. You can change this at any time, just be sure to complete your selection before the end of the semester.

Course Number	Course Section Number	Course Name	Action
PSY 101	McNamara	General Psychology	<input checked="" type="checkbox"/> Select
PSY 115	Fox	Freshman Seminar: General Psychology	<input type="checkbox"/> Select
PSY 115	Odom	Freshman Seminar: General Psychology	<input type="checkbox"/> Select

SIGNING UP FOR EXPERIMENTS (Example: Step 1 of 5)

- Point browser to home page:
<http://experimetrix.com/vandy/>
- Click on [sign.up](#)



SIGNING UP FOR EXPERIMENTS (Example: Step 2 of 5)

- Browse through experiments.
 - (This example only has one experiment, titled “1”. As the term progresses more experiments will appear here.)
- Click on “View Schedule”

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimetrrix.com/Subjectpool/NewBrowseExps.asp>

Psychology Research Participation

Experiment List

[Sign-Up Home](#) >> Experiment List

If you want to know more about an experiment or if you want to sign-up for one, click [View Schedule](#).
Note: the order of this list will be different each time you enter the site.

[search.experiments](#)
For specific open appointment times.

Experiment	Supervisor	Experimenter	Description
1	Marvin M Chan	Laura Jones	View Schedule Times Available: 0

SIGNING UP FOR EXPERIMENTS (Example: Step 3 of 5)

- If you don't see a time you like, click on "Experiment List"; this will take you back to the list of experiments (Step 2).
- If you see a time you like, click on "sign-up"

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimatrix.com/SubjectPool/NewSchedule.asp?EID=1>

 **Psychology Research Participation**

Experiment 1

[Sign-Up Home](#) >> [Experiment List](#) >> Experiment 1 Schedule

Experiment Number: 1
Credit: 2
Faculty Supervisor: Marvin M Chun
Location: Wilson 418
Selection Criteria: none
You must not have been in or be signed up for any of these experiments: 1
Number to Call for Emergency Cancellation: x2-2834, ask for Chun Lab, or e-mail laura.k.jones@vanderbilt.edu

Page 1 of 1

**To sign-up, just press the Sign-Up button beside the time you want.
To cancel your appointment press the Cancel button.**

Date	Time	Initials	Sign-Up
Tuesday, 9/5/00	10:00:00 AM - 11:00:00 AM		Sign-Up
Tuesday, 9/5/00	10:00:00 AM - 11:00:00 AM		Sign-Up
Tuesday, 9/5/00	10:00:00 AM - 11:00:00 AM		Sign-Up

SIGNING UP FOR EXPERIMENTS (Example: Step 4 of 5)

- Fill in your LOGON and PASSWORD
- Click on “Signup”

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimatrix.com/SubjectPool/NewSignUpOrCancel.asp>

 **Psychology Research Participation**

Experiment 1 SignUp

[Sign-Up Home](#) >> [Experiment List](#) >> [Experiment 1 Schedule](#) >> Experiment 1 SignUp

Sign-Up for:
9/5/00, 10:00:00 AM - 11:00:00 AM

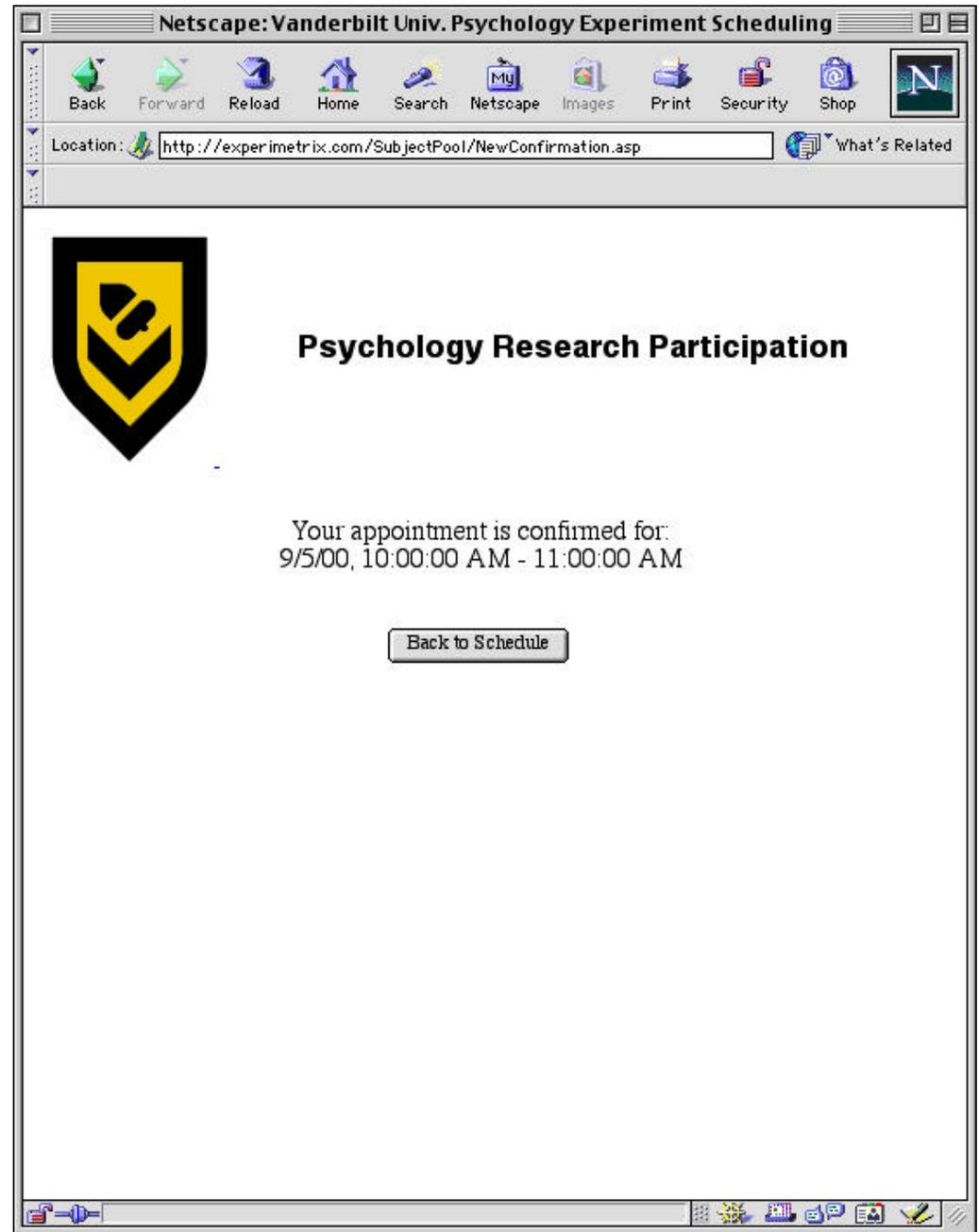
Logon:

Password:

If you don't have a Logon and Password because you have never registered to use this system, [click here to register](#).
If you forgot your Logon or Password, [click here](#).

SIGNING UP FOR EXPERIMENTS (Example: Step 5 of 5)

- That's it, you're done!
- You will also receive a confirmation e-mail.



CHECKING YOUR SCHEDULE AND ACCOUNT (Step 1 of 3)

- You may check your schedule and account
 - To see where your appointments are located.
 - To cancel.
 - To confirm how many credits you've earned.
- Click on [log.in](#)

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimatrix.com/vandy/>

VANDERBILT UNIVERSITY

Psychology Research Participation

Sign-Up Home

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Questions, Problems? Contact the [Webmaster](#)

[experimatrix.com](#)

CHECKING YOUR SCHEDULE AND ACCOUNT (Step 2 of 3)

- Enter your LOGON and PASSWORD.
- Click on “LogOn”

Netscape: Vanderbilt Univ. Psychology Experiment Scheduling

Location: <http://experimetrix.com/SPParticipant/>

 **Psychology Research Participation**

Participant Logon

[Sign-Up](#) [Home](#) >> Logon

Logon:

Password:

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If you forgot your Logon or Password, [click here](#).

Questions, Problems? Contact the [Webmaster](#)

experimetrix.com

CHECKING YOUR SCHEDULE AND ACCOUNT (Step 3 of 3)

- You may check your schedule and account
 - To see where your appointments are located.
 - To cancel, click on “cancel”.
 - To confirm how many credits you’ve earned.
- Don’t forget to logoff when you’re done

The screenshot shows a Netscape browser window titled "Netscape: Vanderbilt Univ. Psychology Experiment Scheduling". The address bar shows "http://experimetrrix.com/SPPParticipant/Home.asp". The page content includes the Vanderbilt University logo, the title "Psychology Research Participation", and a participant name "Participant: William James (WJ)". Below this, there are links for "Log Off" and "Profile Options". A section for "Credit Balance" shows "0 (Earned Credit: 0 Penalty: 0)". There are links for "Edit Your Profile" and "Edit Your Course Selection". A section titled "Your Appointments" contains a table with columns: Experiment, Location, Contact, Date, Time, Name (as displayed), and Status. The table has one row with the following data: Experiment 1, Location Wilson 418, Contact Chun Lab, #2-2834, laurak.jones@vanderbilt.edu, Date Tuesday, 9/5/00, Time 10:00:00 AM - 11:00:00 AM, Name WJ, and Status. A yellow box highlights a "Cancel" button next to the appointment. At the bottom, there is a link for "Webmaster" and the website name "experimetrrix.com".

Experiment	Location	Contact	Date	Time	Name (as displayed)	Status
1	Wilson 418	Chun Lab, #2-2834, laurak.jones@vanderbilt.edu	Tuesday, 9/5/00	10:00:00 AM - 11:00:00 AM	WJ	Cancel